**Subject line: Get ready to sign up for benefits**

*Get the most health from your health plan with these useful tips.*

**It’s Almost Time for Open Enrollment!**

One of the best ways to protect your health—physical, mental, and financial—is by having the right health plan and making the most of your benefits.

Since it’s almost open enrollment, take time now to learn about the benefits being offered.

Unless you have a big change in your life such as getting married or having a child, this is your one chance this year to sign up for health insurance. Don’t miss it!

<In the “A note from your employer section” below, you can promote open enrollment dates, information sessions, and other details related to your process. If you don’t want to add these details, please delete the bold text below before sending the email.>  
**A note from your employer**